

## **DOCUMENT SUBMISSION & VERIFICATION FOR APPROVAL OF ADMISSIONS** **OF UG AND PG PROGRAMMES 2025-2026**

All first-year students must submit the following documents **in person** for verification to the **Admin Office, starting from Monday, 21 July 2025, from 9:00 am to 3:00 pm on weekdays and from 9:00 am to 11:00 am on Saturdays**. Students are advised to follow the **class-wise schedule** announced on the next page. The University ID card will be issued in the Office on the same day upon presenting the acknowledgement receipt provided by the document verification team. **The PG document verification dates will be announced after the completion of the UG document verification.**

In addition to carrying the following documents (*except the Letter of Undertaking and the Undertaking for Anti-Ragging, which only need to be uploaded*), **please ensure all these documents are uploaded to your applicant portal before attending the document verification**. Kindly be patient and cooperative throughout the verification process.

### **UG:**

1. **A printout of your application form.** (Note: If your second language is different from the one on your application, kindly inform the Verification Incharge at the time of verification. If you have selected any introductory language, including German, you must provide your high school/PUC Marks Cards or any relevant documentation that verifies you have not previously studied the language.)
2. **A printout of your fee receipt**
3. **Original Transfer Certificate** (for submission)
4. **Original Migration Certificate** (for submission — applicable for students coming from boards other than the Karnataka PU Board)
5. **Original Marks Cards of 10<sup>th</sup> and 12<sup>th</sup> Standard/II PUC** (for verification and return)
6. **Original Passport and Visa** (for verification and return). **Copy of passport and visa** (for submission-applicable to Foreign and NRI students)
7. **Caste Certificates, if any**
8. **Letter of Undertaking (Mandatory and only needs to be uploaded)**
9. **Undertaking for Anti-Ragging (Mandated by the Government and only needs to be uploaded)**  
(Please visit the following website: <https://antiragging.in/index.html> to submit your Undertaking for Anti-Ragging. Detailed instructions for completing the process can be found on our website. Here are the steps:
  1. Go to the University Website [www.sju.edu.in](http://www.sju.edu.in).
  2. Click on "Admissions 2025"
  3. Scroll down to find "Step-by-Step Guidelines" for filling out the Anti-Ragging Undertaking)

### **Note:**

- **Submission/verification of documents is mandatory.** If a candidate fails to produce valid original documents, the candidate will forfeit admission and will not be able to claim fees paid towards the programme, as per the letter of undertaking signed by the parent and the candidate at the time of admission.
- Original certificates will be returned immediately after verification. Original Transfer Certificate and Migration Certificate will be retained in the University Office, and an acknowledgement receipt will be issued for the same.
- Please upload a clear and proper passport-size photograph with a white background on your portal for your ID card.



**REGISTRAR**  
**St Joseph's University**  
**P. B. 27094**  
**# 36, Lalbagh Road**  
**Bengaluru - 560 027**

Kindly find below the schedule for the Undergraduate Document Verification, which will take place from 21st July to 28th August 2025.

Date	BATCH	Total
21-Jul from 9 to 3 pm	BBA-REG-2025-A	78
	BBA-REG-2025-B	77
21-Jul Total		155
22-Jul from 9 to 1 pm	BCOM-REG-2025-A	83
22-Jul Total		83
23-Jul from 9 to 3 pm	BCOM-REG-2025-B	82
	BCOM-REG-2025-C	78
23-Jul Total		160
24-Jul from 9 to 3 pm	BCOM-BPS-2025	88
	BCOM-IFA-2025-A	88
24-Jul Total		176
25-Jul from 9 to 3 pm	BCOM-REG-2025-D	88
25-Jul Total		88
26-Jul from 9 to 11 am	BCA-2025	66
26-Jul Total		66
29-Jul from 9 to 3 pm	BBA-REG-2025-C	94
	BBA-REG-2025-D	78
29-Jul Total		172
30-Jul from 9 to 3 pm	BCA-2025-A	52
	BCA-2025-B	53
30-Jul Total		105
01-Aug from 9 to 3 pm	BBA-SF-2025-A	53
	BCOM-REG-2025-E	68
	BCOM-REG-2025-F	70
01-Aug Total		191
02-Aug from 9 to 11 am	BSC-BCMZ-2025	32
02-Aug Total		32
04-Aug from 9 to 3 pm	BSC-BCTZ-2025	30
	BSC-BCYM-2025	34
	BSC-BCYT-2025	30
04-Aug Total		94
05-Aug from 9 to 3 pm	BSC-CMS-2025	73
05-Aug Total		73
06-Aug from 9 to 3 pm	BA-EJP-2025-A	62
06-Aug Total		62
07-Aug from 9 to 3 pm	BA-HEP-2025	79
07-Aug Total		79
08-Aug from 9 to 3 pm	BSC-PMC-2025	66
08-Aug Total		66
09-Aug from 9 to 11 am	BBA-SF-2025-B	34
09-Aug Total		34
11-Aug from 9 to 3 pm	BCOM-REG-2025-G	69

11-Aug Total		69
13-Aug from 9 to 3 pm	BCOM-IFA-2025-B	72
	E-BA-EPS-2025	10
	E-BA-HEP-2025	20
13-Aug Total		102
14-Aug from 9 to 3 pm	E-BA-JEP-2025	38
	E-BA-JPS-2025	30
14-Aug Total		68
16-Aug from 9 to 3 pm	BSW-2025	41
16-Aug Total		41
18-Aug from 9 to 3 pm	BA-TEP-2025	36
	BA-VC-2025	51
18-Aug Total		87
19-Aug from 9 to 3 pm	BVOC-VOA-2025	50
	BVOC-VOF-2025	48
19-Aug Total		98
20-Aug from 9 to 3 pm	BSC-CBBT-2025	13
	BSC-CBTY-2025	43
	BSC-CBZ-2025	24
20-Aug Total		80
21-Aug from 9 to 3 pm	BA-CPE-2025	42
	BSC-CEBY-2025	12
	BSC-CEZ-2025	7
	BSC-CMBY-2025	19
21-Aug Total		80
22-Aug from 9 to 3 pm	BA-EJP-2025-B	61
	BSC-CZBT-2025	58
22-Aug Total		119
23-Aug from 9 to 11am	BSC-EMS-2025	63
23-Aug Total		63
25-Aug from 9 to 3 pm	BA-EPS-2025	64
	BA-HPS-2025	42
	BA-IES-2025	62
25-Aug Total		168
26-Aug from 9 to 3 pm	BA-INJPP-2025	64
	BSC-MEC-2025	38
26-Aug Total		102
28-Aug from 9 to 3 pm	BCA-DA-2025	71
	BSC-PCM-2025	29
	BSC-PEM-2025	15
28-Aug Total		115
Grand Total		2828